Amendment 1 4-1-2014

for which assessments are not paid within thirty (30) days after due date or to bring an action at law against the Owner personally obligated to pay the same;

- (iv) impose and collect the following penalties for dues or assessments not paid when due:
 - (A) 20% of the assessed amount, if not paid within thirty (30) days after the due date;
 - (B) 25% of the assessed amount, if not paid within sixty (60) days after the due date;
 - (C) 30% of the assessed amount, if not paid within ninety (90) days after the due date.
- (d) issue, or cause an appropriate officer to issue, upon demand by any person, a certificate setting forth whether or not any assessment has been paid. A reasonable charge may be made by the board for the issuance of these certificates. If a certificate states an assessment has been paid, such certificate shall be conclusive evidence of such payment.
- (e) procure and maintain adequate liability and hazard insurance on property owned by the Association;
- (f) cause all officers or employees having fiscal responsibilities to be bonded as it may deem appropriate;
- (g) cause the Common Area to be maintained; and
- (h) cause the Special Common Areas to be maintained; and
- cause the performance of maintenance and enforcement as provided in the Declaration of Covenants, Conditions, and Restrictions.
- (j) act as an Architectural Control Committee or appoint an Architectural Control Committee pursuant to the provisions of Article VI of the Declaration of Covenants, Conditions, and Restrictions.

ARTICLE VIII.

Officers and Their Duties

Section 1. Enumeration of Officers. The officers of this Association shall be a president and vice president, who shall at all time be members of the Board of Directors, a secretary and a treasurer, and

- such other officers as the board may from time to time by resolution create.
- Section 2. <u>Election of Officers</u>. The election of officers shall take place at the first meeting of the Board of Directors following each annual meeting of the Members.
- Section 3. <u>Term</u>. The Officers of this Association shall be elected annually by the board and each shall hold office for one (1) year unless he shall sooner resign, or shall be removed, or otherwise disqualified to serve.
- Section 4. Special Appointments. The board may elect such other officers as the affairs of the Association may require, each of whom shall hold office for such period, have such authority, and perform such duties as the board may from time to time determine.
- Section 5. Resignation and Removal. Any officer may be removed from office with or without cause by the board. Any officer may resign at any time, giving written notice to the board, the president or the secretary. Such resignation shall take effect on the date of receipt of such notice or at a later time specified therein, and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.
- Section 6. <u>Vacancies</u>. A vacancy in any office may be filled by appointment by the board. The officer appointed to such vacancy shall serve for the remainder of the term of the officer he replaces.
- Section 7. <u>Multiple Offices</u>. The offices of secretary and treasurer may be held by the same person. No person shall simultaneously hold more than one (1) of any of the other offices except in the case of special offices created pursuant to Section 4 of this article.
- Section 8. <u>Duties</u>. The duties of the officers are as follows:
 - (a) President. The president shall be the Chief Executive Officer and shall preside at all meetings of the Board of Directors; shall see that orders and resolutions of the board are carried out; shall sign all leases, mortgages, deeds, and other written instruments and may co-sign or sign all checks and promissory notes.
 - (b) <u>Vice-President</u>. The vice-president shall act in the place and stead of the president in the

Amendment 2 4-7-2015

for which assessments are not paid within thirty (30) days after due date or to bring an action at law against the Owner personally obligated to pay the same;

- (iv) impose and collect the following penalties for dues or assessments not paid when due:
 - (A) 20% of the assessed amount, if not paid by the due date;
 - (B) 25% of the assessed amount, if not paid within thirty (30) days after the due date;
 - (C) 30% of the assessed amount, if not paid within sixty (60) days after the due date.
- (d) issue, or cause an appropriate officer to issue, upon demand by any person, a certificate setting forth whether or not any assessment has been paid. A reasonable charge may be made by the board for the issuance of these certificates. If a certificate states an assessment has been paid, such certificate shall be conclusive evidence of such payment.
- (e) procure and maintain adequate liability and hazard insurance on property owned by the Association;
- (f) cause all officers or employees having fiscal responsibilities to be bonded as it may deem appropriate;
- (g) cause the Common Area to be maintained; and
- (h) cause the Special Common Areas to be maintained; and
- (i) cause the performance of maintenance and enforcement as provided in the Declaration of Covenants, Conditions, and Restrictions.
- (j) act as an Architectural Control Committee or appoint an Architectural Control Committee pursuant to the provisions of Article VI of the Declaration of Covenants, Conditions, and Restrictions.

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Section 4. <u>Special Appointments</u>. The board may elect such other officers as the affairs of the Association may require, each of whom shall hold office for such period, have such authority, and perform such duties as the board may from time to time determine.

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Section 8. $\underline{\text{Duties}}$. The duties of the officers are as follows:

- (a) <u>President</u>. The president shall be the Chief Executive Officer and shall preside at all meetings of the Board of Directors; shall see that orders and resolutions of the board are carried out; shall sign all leases, mortgages, deeds, and other written instruments and may co-sign or sign all checks and promissory notes.
- (b) <u>Vice-President</u>. The vice-president shall act in the place and stead of the president in the

Amendment 3 4-19-2022

call the meeting, by mailing a copy of such notice, postage prepaid, not less than 5 or more than 30 days before such meeting to each Member entitled to vote thereat, addressed to the Member's address last appearing on the books of the Association or supplied by such Member to the Association for the purpose of notice. Such notice shall specify the place, day and hour of the meeting and, in the case of special meeting, the purpose of the meeting.

Section 4. The presence at the meeting of Quorum. Members entitled to cast or of proxies entitled to cast one-tenth (1/10) of the votes of each class membership shall constitute a quorum for any action except as otherwise provided in the Articles of ofIncorporation, the Declaration of these By-Laws. If, however, such quorum shall not be present orrepresented at any meeting, the Members entitled to vote thereat shall have power to adjourn the meeting from time to time, without notice other announcement the meeting, until at as aforesaid shall be present or be represented.

Section 5. Proxies. At all meetings of Members, each Member may vote in person or by proxy. All proxies shall be in writing and filed with the secretary. Every proxy shall be revocable and shall automatically cease upon conveyance by the Member of his Lot.

ARTICLE IV.

Board of Directors; Selection; Term of Office

Section 1. Number of Directors: Any Association member with no delinquent dues or fines may serve on the Board of Directors. The Board shall consist of at least five (5) and no more than seven (7) members, who shall serve staggered terms.

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ten (10) Class A memberships, a special meeting of the Members shall be called, and said Members shall elect one (1) director of for a term of one (1) year, two (2) directors for a term of two (2) years, and two (2) directors for a term of three (3) years; and at each annual meeting thereafter, directors will be elected for a term of two (2) years. On alternate years, two

- (2), three (3), or four (4) directors will be elected, as needed.
- Section 3. Removal. Any director may be removed from the board, with or without cause, by a majority vote of the Members of the Association. In the event of death, resignation or removal of a director, his successor shall be selected by the remaining members of the board and shall serve for the unexpired term of his predecessor.
- Section 4. Compensation. No director shall receive compensation for any service he may render to the Association. However, any director may be reimbursed for his actual expenses incurred in the performance of this duties.
- Section 5. Action Taken Without a Meeting. The directors shall have the right to take any action in the absence of a meeting which they could take at a meeting by obtaining the written approval of all the directors. Any action so approved shall have the same effect asthoughtakenat a meeting of the directors.

ARTICLE V.

Nominationand Election of Directors

Section 1. Nomination. Nomination for election to the Board of Directors shall be made by a nominating committee. Nominations may also be made from the floor at the annual meeting. The nominating committee shall consist of a chairman, who shall be a member of the Board of Directors, and two (2) or more Members of the The nominating committee shall appointed by the Board of Directors prior to each annual meeting of the Members to serve from the close of such annual meeting until the close of the next annual meeting, and such appointment shall be announced at each annual meeting. The nominating committee shall make as many nominations for election to the Board of Directors as it shall in its discretion determine, but not less than the number of vacancies that are to be Such nominations may be made from among Membersornon-members.

Section 2. Election. Election to the Board of Directors shall be by secret written ballot. At such